



# AKITA INTERNATIONAL UNIVERSITY (AIU) Reference Form from Home Institution

*This form is to be filled out by **the sending university staff** to confirm that the nominated student meets AIU eligibility requirements.*

This is to certify that (Student's Name) \_\_\_\_\_, enrolled in (Home University Name) \_\_\_\_\_, meets all of the following eligibility requirements (**Enrollment Status, GPA, English Proficiency**) and recommend the student as our representative to participate in the exchange program at AIU.

## 1) Enrollment Status:

\*Be enrolled at their home institution BOTH at the time of application AND during their stay at Akita International University, and have at least **two semesters of grades** from that institution on their transcript **by AIU's application deadline** (April 1 for Fall semester admission/ November 1 for Spring semester admission).

\*For Students in a 3-year degree program, graduate students, and/or transfer students who do not meet the two semester requirement above, please consult with AIU in advance about their eligibility.

## 2) GPA

\*Have a cumulative GPA (Grade Point Average) of **2.50 or higher** (4.00 scale).

\*If your institution uses a different grading scale, please convert the student's overall average to our grading scale as shown in the table to the right to check their eligibility.

Grade	Score	Grade Points
A+	100	4.00
A	95-99	4.00
A-	90-94	3.70
B+	87-89	3.30
B	83-86	3.00
B-	80-82	2.70
C+	77-79	2.30
C	73-76	2.00
C-	70-72	1.70
D+	66-69	1.30
D	60-65	1.00
F	59 or lower	0.00

## 3) English Proficiency

\*Meet one of the requirements below:

- Native speaker of English or enrolled in an English-taught degree in a country where English is the primary language of higher education.
- International English Language Testing Service (IELTS™) **6.0** or above
- Test of English as a Foreign Language (TOEFL® Test) **71** or above (iBT), **530** or above (PBT/ITP)
- Test of English for International Communication (TOEIC® Test) **785** or above
- Alternative test or certification pre-approved by AIU in writing.

Please write your contact information below. (This form must be either physically or digitally signed.)

Name:		Position:	
Signature:		Date:	
Phone:		E-mail:	

\*For more information about our eligibility requirements, please see

<https://web.aiu.ac.jp/en/short-term/semester-year-programs/eligibility/>

\*Please note that the applicant is still required to submit their Original academic transcript in English and Proof of English Language Proficiency (if applicable).